

1 ENGROSSED SENATE AMENDMENT  
TO  
2 ENGROSSED HOUSE  
BILL NO. 1628

By: Sneed of the House

and

Coleman of the Senate

3  
4  
5  
6  
7 An Act relating to professions and occupations;  
8 amending 59 O.S. 2021, Section 1151.2a, which relates  
9 to the Construction Industries Board; authorizing the  
10 Construction Industries Board to administer and  
11 enforce residential roofer endorsement provisions;  
12 amending 59 O.S. 2021, Section 1151.5, which relates  
13 to roofing contractor registration; modifying various  
14 requirements to obtain a roofing contractor license;  
15 amending 59 O.S. 2021, Section 1151.8, which relates  
16 to registration fees; modifying registration fees;  
17 establishing the residential roofer endorsement  
18 examination; providing for codification; and  
19 providing an effective date.

20  
21 AMENDMENT NO. 1. Page 1, strike the title, enacting clause and  
22 entire bill and insert

23  
24 "An Act relating to Roofing Contractor Registration  
Act; amending 59 O.S. 2021, Sections 1151.2a, 1151.5,  
and 1151.10, which relate to administration and  
enforcement, application and denial for registration,  
and issuance or denial of registration or  
endorsement; authorizing the Construction Industries  
Board to administer and enforce residential roofer  
endorsement provisions; modifying requirements to  
obtain certain license; establishing certain time  
frame for issuance of certain residential  
registration; providing certain expiration date for  
certain registration; establishing certain  
requirements for issuance of certain residential  
roofer endorsement; establishing certain endorsement  
application for certain residential roofing

1 contractor; updating statutory language; updating  
2 statutory references; providing for codification; and  
3 providing an effective date.

4 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

5 SECTION 1. AMENDATORY 59 O.S. 2021, Section 1151.2a, is  
6 amended to read as follows:

7 Section 1151.2a. A. The Construction Industries Board is  
8 authorized to administer and enforce the Roofing Contractor  
9 Registration Act.

10 B. 1. The Construction Industries Board is authorized to  
11 administer and enforce the commercial roofer endorsement provisions  
12 of the Roofing Contractor Registration Act.

13 2. The Construction Industries Board shall have the authority  
14 to administer and enforce the provisions of the commercial roofer  
15 endorsement provisions of the Roofing Contractor Registration Act,  
16 including the authority to:

17 a. establish the examination and continuing education  
18 requirements and procedures for endorsements of  
19 persons desiring or intending to engage in the  
20 business or trade of a commercial roofing contractor  
21 with the advice and input from the Committee of  
22 Roofing Examiners using assistance from a third-party  
23 vendor as necessary and appropriate,  
24

- 1           b.    establish and enforce the minimum standards of  
2               commercial roofer endorsements in this state and rules  
3               promulgated pursuant to the commercial roofer  
4               endorsement provisions of the Roofing Contractor  
5               Registration Act with the advice and input from the  
6               Committee of Roofing Examiners,
- 7           c.    promulgate, prescribe, amend, and repeal rules  
8               necessary to implement the provisions of the  
9               commercial roofer endorsement of the Roofing  
10              Contractor Registration Act with the advice and input  
11              from the Committee of Roofing Examiners,
- 12          d.    issue, renew, suspend, revoke, modify, or deny  
13               endorsements to engage in commercial roofing  
14               contractor work pursuant to the Roofing Contractor  
15               Registration Act,
- 16          e.    conduct investigations for the purpose of inspecting  
17               commercial roofer endorsements for compliance with the  
18               commercial roofer endorsement provisions of the  
19               Roofing Contractor Registration Act, and of the rules  
20               of the Board promulgated pursuant thereto, into the  
21               qualifications of applicants and allegations of  
22               violations,
- 23          f.    establish and levy administrative fines against any  
24               person who violates any of the provisions of the

1 commercial roofer endorsement standards of the Roofing  
2 Contractor Registration Act or any rule promulgated  
3 pursuant thereto, not to exceed five percent (5%) of  
4 the commercial job. For any residential job, on a  
5 first violation, the Board may ~~issue a warning~~ levy an  
6 administrative fine not to exceed Five Hundred Dollars  
7 (\$500.00); on any second violation, ~~levy and an~~ levy an  
8 administrative fine not to exceed Five Hundred Dollars  
9 ~~(\$500.00)~~ One Thousand Dollars (\$1,000.00); on a third  
10 violation, levy an administrative fine not to exceed  
11 Three Thousand Five Hundred Dollars (\$3,500.00); and  
12 for any subsequent violation, revoke the registration  
13 and commercial roofer endorsement,

14 g. initiate disciplinary proceedings and provide hearings  
15 on any person who violates any of the provisions of  
16 the commercial roofer endorsement standards of the  
17 Roofing Contractor Registration Act or any rule  
18 promulgated pursuant thereto,

19 h. request prosecution of and initiate injunctive  
20 proceedings against any person who violates any of the  
21 provisions of the commercial roofers endorsement in  
22 the Roofing Contractor Registration Act or any rule  
23 promulgated pursuant to the commercial roofer  
24

endorsement of the Roofing Contractor Registration Act, and

- i. exercise all incidental powers as necessary and proper to implement and enforce the provisions of the commercial roofer endorsement of the Roofing Contractor Registration Act and the rules promulgated pursuant thereto.

C. 1. The Construction Industries Board shall administer and enforce the residential roofer endorsement provisions of the Roofing Contractor Registration Act.

2. The Construction Industries Board shall administer and enforce the provisions of the residential roofer endorsement provisions of the Roofing Contractor Registration Act, including:

a. establish the examination and continuing education requirements and procedures for endorsements of persons desiring or intending to engage in the business or trade of a residential roofing contractor with the advice and input from the Committee of Roofing Examiners using assistance from a third-party vendor as necessary and appropriate,

b. establish and enforce the minimum standards of residential roofer endorsements in this state and rules promulgated pursuant to the residential roofer endorsement provisions of the Roofing Contractor

1           Registration Act with the advice and input from the  
2           Committee of Roofing Examiners,  
3       c.   promulgate, prescribe, amend, and repeal rules  
4           necessary to implement the provisions of the  
5           residential roofer endorsement of the Roofing  
6           Contractor Registration Act with the advice and input  
7           from the Committee of Roofing Examiners,  
8       d.   issue, renew, suspend, revoke, modify, or deny  
9           endorsements to engage in residential roofing  
10          contractor work pursuant to the Roofing Contractor  
11          Registration Act,  
12       e.   conduct investigations for the purpose of inspecting  
13           residential roofer endorsements for compliance with  
14           the residential roofer endorsement provisions of the  
15           Roofing Contractor Registration Act, and of the rules  
16           of the Board promulgated pursuant thereto, into the  
17           qualifications of applicants and allegations of  
18           violations,  
19       f.   establish and levy administrative fines against any  
20           person who violates any of the provisions of the  
21           residential roofer endorsement standards of the  
22           Roofing Contractor Registration Act or any rule  
23           promulgated pursuant thereto. For any residential  
24           job, on a first violation, the Board may levy an

1 administrative fine not to exceed Five Hundred Dollars  
2 (\$500.00); on any second violation, levy an  
3 administrative fine not to exceed One Thousand Dollars  
4 (\$1,000.00); on a third violation, levy an  
5 administrative fine not to exceed Three Thousand Five  
6 Hundred Dollars (\$3,500.00); and for any subsequent  
7 violation, revoke the registration and residential  
8 roofer endorsement,

9 g. initiate disciplinary proceedings and provide hearings  
10 on any person who violates any of the provisions of  
11 the residential roofer endorsement standards of the  
12 Roofing Contractor Registration Act or any rule  
13 promulgated pursuant thereto,

14 h. request prosecution of and initiate injunctive  
15 proceedings against any person who violates any of the  
16 provisions of the residential roofers endorsement in  
17 the Roofing Contractor Registration Act or any rule  
18 promulgated pursuant to the residential roofer  
19 endorsement of the Roofing Contractor Registration  
20 Act, and

21 i. exercise all incidental powers as necessary and proper  
22 to implement and enforce the provisions of the  
23 residential roofer endorsement of the Roofing  
24

1                   Contractor Registration Act and the rules promulgated  
2                   pursuant thereto.

3           SECTION 2.       AMENDATORY       59 O.S. 2021, Section 1151.5, is  
4 amended to read as follows:

5           Section 1151.5. A. Applications for registration shall be made  
6 to the Construction Industries Board in writing on forms approved  
7 and provided by the Board and shall be accompanied by the proper  
8 fee.

9           B. An applicant or qualifying party whose registration is  
10 denied, or the person has a conviction, or pled guilty or nolo  
11 contendere to a misdemeanor, or otherwise fails to meet the  
12 requirements of application, may obtain a hearing before the  
13 Committee of Roofing Examiners in order to provide information in  
14 support of the application requirements and any other information  
15 showing the applicant's ability and willingness to comply with the  
16 requirements of the Roofing Contractor Registration Act, and to  
17 protect the public health, safety and welfare.

18           C. To obtain a roofing contractor registration under the  
19 Roofing Contractor Registration Act, a qualifying party who is  
20 eighteen (18) years of age or older shall submit, on forms the  
21 registrar prescribes:

22           1. An application under oath containing a statement:

23               a. of the qualifying party's experience and  
24               qualifications as a roofing contractor, if any,



- 1           b.    that the qualifying party desires the issuance of a  
2                roofing contractor registration certificate,  
3           c.    that the qualifying party has read the Roofing  
4                Contractor Registration Act and will comply with the  
5                provisions of the Roofing Contractor Registration Act  
6                and rules,  
7           d.    that the qualifying party will comply with state laws  
8                and local ordinances relating to standards and  
9                permits,  
10          e.    that the qualifying party has or has not been  
11                registered or licensed as a roofing contractor in  
12                another state and whether any disciplinary action has  
13                been taken against such registration or license and  
14                whether it is currently in good standing, and  
15          f.    that the nonresident qualifying party appoints the  
16                Secretary of State as legal service agent for all  
17                lawful process to be served upon the applicant for  
18                work performed in this state or as otherwise provided  
19                in the Roofing Contractor Registration Act;

20          2.    The qualifying party's name, physical address and proof  
21 thereof, business name, telephone number, address and place of  
22 incorporation, if different, information on any other person who  
23 will be authorized to act as the business entity, and the  
24 applicant's ~~phone~~ telephone number, if different;

1        3. The entity's federal tax ID number, or the employer's or  
2 owner's or qualifying party's ~~social security~~ Social Security  
3 number, and the employer's account number assigned by the Oklahoma  
4 Employment Security Commission. The ~~social security~~ Social Security  
5 number information shall remain with the registrar as confidential  
6 and privileged except for necessary disclosures to state agencies to  
7 verify compliance with requirements with this act, or upon request  
8 by law enforcement; and

9        4. A copy of the roofing contractor's certificate of liability  
10 insurance shall be filed with the application and shall be not less  
11 than Five Hundred Thousand Dollars (\$500,000.00) for residential  
12 roofing contractor work and shall not be less than One Million  
13 Dollars (\$1,000,000.00) for commercial roofing contractor work.  
14 Additionally, the Construction Industries Board shall be listed as a  
15 certificate holder. Any insurance company issuing a liability  
16 policy to a roofing contractor pursuant to the provisions of the  
17 Roofing Contractor Registration Act shall be required to notify the  
18 Construction Industries Board in the event such liability policy is  
19 ~~cancelled~~ canceled for any reason or lapses for nonpayment of  
20 premiums. All registrations granted under the Roofing Contractor  
21 Registration Act shall be suspended on the date of the policy  
22 cancellation. The registrar must receive proof of insurance prior  
23 to restoring the registration.

1 In addition, the roofing contractor shall submit proof that the  
2 contractor has secured workers' compensation coverage satisfactory  
3 under the Workers' Compensation Act, or an affidavit of exemption or  
4 self-insurance as authorized pursuant to the Workers' Compensation  
5 Act. If the registrar deems it appropriate or necessary, the  
6 registrar may also require other information to be included on the  
7 application form to assist the registrar in registering the person  
8 as a contractor.

9 D. The qualifying party applying for a commercial roofer  
10 endorsement must provide information on the legal entity, including,  
11 but not limited to, the articles, organizational agreements or  
12 documents establishing the legal entity, including a list of the  
13 officers, members, managers, partners, or other managing agents of  
14 the legal entity. The qualifying party shall also provide a  
15 certificate of good standing or a trade name report from the Office  
16 of the Secretary of State.

17 E. The registrar shall refuse to register any person if the  
18 registrar determines:

19 1. The application contains false, misleading, or incomplete  
20 information;

21 2. The applicant fails to provide a certificate of good  
22 standing or a trade name report from the Office of the Secretary of  
23 State;

1        3. The applicant, qualifying party, or any member of the legal  
2 entity fails or refuses to provide any information requested by the  
3 registrar;

4        4. The applicant fails or refuses to pay the required fees;

5        5. The applicant, qualifying party, or owner or officer or  
6 managing member of the legal entity is ineligible for registration  
7 due to a suspended or revoked registration in this state;

8        6. The nonresident applicant has a revoked or suspended  
9 registration or license required by law for roofing contractors in  
10 another state; or

11       7. The applicant, qualifying party, or legal entity has failed  
12 or refuses to submit any taxes due in this state.

13       F. The registrar shall notify the applicant in writing if the  
14 registrar denies a registration or renewal certificate, and shall  
15 provide the applicant an opportunity to respond to or cure any  
16 defect in the written application or renewal for a period of ten  
17 (10) days from the date of the written notification. An applicant  
18 aggrieved by a decision of the registrar denying a registration or  
19 renewal may appeal the decision as provided in the Roofing  
20 Contractor Registration Act, the Construction Industries Board Act,  
21 or the Administrative Procedures Act, or the applicant may reapply  
22 after a ninety-day waiting period, if otherwise eligible under the  
23 provisions of the Roofing Contractor Registration Act. The  
24 application and renewal fees shall not be refundable.

1       G. The registrar shall classify as not in good standing the  
2 registration of any roofing contractor who fails to:

3       1. Maintain liability insurance coverage;

4       2. Maintain workers' compensation coverage satisfactory under  
5 the Workers' Compensation Act, or provide an affidavit of exemption  
6 or self-insurance as authorized pursuant to the Workers'  
7 Compensation Act;

8       3. File, renew, or properly amend any fictitious name  
9 certificate;

10      4. Maintain an active status of a corporation or registration  
11 as a foreign corporation, a limited liability company or  
12 registration as a foreign limited liability company, a limited  
13 liability partnership registration or foreign limited liability  
14 partnership registration, or a limited partnership certificate or  
15 limited partnership or foreign limited partnership certificate of  
16 authority, with the Office of the Secretary of State;

17      5. File or renew a trade name registration;

18      6. Maintain or renew a roofing contractor registration as  
19 provided in the Roofing Contractor Registration Act;

20      7. Notify the registrar of a change in name, address, legal  
21 business entity, qualifying party, legal service agent, or  
22 adjudication by a court of competent jurisdiction for any act or  
23 omission specified in subsection A of Section 1151.14 of this title  
24 or a violation of the Roofing Contractor Registration Act;

1        8. Maintain a registration as required by law in another state  
2 while registered in this state as a nonresident roofing contractor;  
3 or

4        9. File and pay all taxes of the qualifying party and legal  
5 entity when due in this state.

6        H. The registrar shall send a written notice to the qualifying  
7 party when his or her registration is not in good standing.

8        I. Any roofing contractor who has been notified by the  
9 registrar that his or her registration is not in good standing shall  
10 cease soliciting or entering new roofing services and projects as of  
11 the date of such notification; however, the roofing contractor shall  
12 be allowed to complete roofing projects where actual physical work  
13 has begun prior to the date of issuance of the notice that his or  
14 her registration is not in good standing. The roofing contractor  
15 must disclose the change in standing to any homeowner or other  
16 person who has an interest in any job covered under the Roofing  
17 Contractor Registration Act. Upon notice of a change in standing,  
18 the homeowner shall have the option to cancel the contract. The  
19 roofing contractor will be owed the actual cost incurred for  
20 materials and the market value of labor already incurred on the job.  
21 The roofing contractor must obtain an updated authorization from the  
22 homeowner and other parties of interest if there is an agreement to  
23 continue the job as originally negotiated. If the roofing  
24 contractor fails to correct the deficiency specified in the notice

1 by evidence satisfactory to the registrar within thirty (30) days of  
2 the date of the notice, or if the roofing contractor solicits or  
3 enters into new roofing services contracts or projects while the  
4 roofing contractor's registration is not in good standing, or while  
5 such registration is suspended or revoked, the roofing contractor  
6 shall be in violation of the provisions of the Roofing Contractor  
7 Registration Act.

8 J. Any registration that remains not in good standing for a  
9 sixty-day period shall be suspended on the sixtieth day from the  
10 date of issuance of the notice to the roofing contractor that his or  
11 her registration is not in good standing. Any registration that  
12 remains not in good standing, and is suspended for such cause, shall  
13 be revoked on the ninetieth day from the date of issuance of the  
14 notice to the roofing contractor that his or her registration is not  
15 in good standing. The registrar shall notify the roofing contractor  
16 upon suspension or revocation of his or her registration for failure  
17 to comply in bringing such registration into good standing as  
18 required by law. The roofing contractor may reinstate his or her  
19 registration to good standing by paying the required fees provided  
20 in Section 1151.12 of this title and complying with all other  
21 requirements for issuance of a registration in good standing.

22 K. Any registrant, qualifying party, or roofing company owner  
23 aggrieved by the decision of the registrar to suspend or revoke a  
24

1 registration pursuant to this section may appeal such decision as  
2 provided in this act or the Administrative Procedures Act.

3 SECTION 3. AMENDATORY 59 O.S. 2021, Section 1151.10, is  
4 amended to read as follows:

5 Section 1151.10. A. Within twenty-five (25) calendar days from  
6 the date of application, the registrar shall either issue or deny  
7 the roofing contractor registration. No registration shall be  
8 issued to a qualifying party until the registrar receives all  
9 documentation and fees necessary to obtain a registration  
10 certificate in good standing. The registration certificate issued  
11 on an original application entitles the person to act as a roofing  
12 contractor within this state, subject to the limitations of the  
13 Roofing Contractor Registration Act. Until January 1, 2015, all  
14 registrations shall expire on June 30 of each year and may be  
15 renewed from year to year. Beginning no later than January 1, 2015,  
16 all registrations issued shall be renewed based on staggered  
17 expiration dates of the last day of the birth month of the  
18 qualifying party so that all registrations and endorsements shall  
19 expire on the last day in the birth month of the qualifying party.  
20 The Construction Industries Board is authorized to prorate  
21 registration and renewal fees, as described by rule, so that  
22 beginning January 1, 2015, or thirty (30) days after rules have been  
23 approved, fees for renewals previously due by June 30, 2015, are  
24 prorated and converted to be due the last day of the birth month of



1 the qualifying party by shortening or lengthening the next renewal  
2 date by up to six (6) months. Beginning ~~the effective date of this~~  
3 ~~act~~ November 1, 2014, new initial registrations and endorsements  
4 will be issued for up to eighteen (18) months and due for renewal  
5 the last day of the birth month of the qualifying party. After  
6 initial proration or conversion to birth month, no subsequent  
7 registration or endorsement shall be issued for longer than one (1)  
8 year and all endorsements shall expire on the last day in the birth  
9 month of the qualifying party. The Construction Industries Board  
10 shall implement rules for the scheduling of expiration and renewal  
11 of registrations and endorsements, including the prorating of fees  
12 and the identification and information of the qualifying party. The  
13 commercial or residential roofer endorsement shall expire on the  
14 expiration date of the supporting registration.

15 B. An applicant or qualifying party whose registration or  
16 endorsement is refused or denied by the registrar may obtain a  
17 hearing before the Committee of Roofing Examiners with written  
18 notice to the registrar of the grounds for appeal and identification  
19 of evidence to be presented in support of the application  
20 requirements and any other information showing the applicant's  
21 ability and willingness to comply with the requirements of the act,  
22 and to protect the public health, safety and welfare. Such appeals  
23 to the Committee of Roofing Examiners shall be made by the  
24 qualifying party in writing to the registrar within fourteen (14)

1 days from the date of the written notification of denial or refusal  
2 to register or endorse.

3 C. The Construction Industries Board shall issue a commercial  
4 or residential roofer endorsement to any person who:

5 1. Has been certified by the Committee of Roofing Examiners as  
6 having successfully passed the appropriate examination; and

7 2. Has paid the application and endorsement fee and has  
8 otherwise complied with all of the provisions of the commercial or  
9 residential roofer endorsement of the Roofing Contractor

10 Registration Act. The endorsement fee is hereby established as up  
11 to Two Hundred Dollars (\$200.00). Renewal of a commercial or  
12 residential roofer endorsement shall be One Hundred Dollars  
13 (\$100.00).

14 Endorsements renewed more than thirty (30) days following the  
15 date of expiration may only be renewed upon application and payment  
16 of the required fees and payment of late renewal fee in the amount  
17 of One Hundred Dollars (\$100.00).

18 No endorsement shall be renewed unless the licensee has  
19 completed the required hours of continuing education recommended by  
20 the Committee and set forth by rule.

21 No late fee shall be charged to renew a registration or  
22 endorsement which expired while the applicant was in active military  
23 service, if application for renewal is made within one (1) year of  
24 discharge from active duty status.

1       SECTION 4.       NEW LAW       A new section of law to be codified  
2 in the Oklahoma Statutes as Section 1151.25a of Title 59, unless  
3 there is created a duplication in numbering, reads as follows:

4       A. Except as otherwise provided in the Roofing Contractor  
5 Registration Act, on and after the effective date of this act, every  
6 roofing contractor, except for those defined in subsection G of this  
7 section, offering to engage in or engaging in performing residential  
8 roofing contractor work in this state shall be required to receive a  
9 residential roofing endorsement. To receive a residential roofing  
10 endorsement, the roofing contractor shall be required to take and  
11 successfully pass a residential roofing examination approved under  
12 the provisions of this act with a minimum score of seventy percent  
13 (70%), and be in compliance with all other provisions of this act  
14 and rules before acting or being endorsed as a residential roofing  
15 contractor. For applicants who have been registered and in good  
16 standing with the Construction Industries Board on the effective  
17 date of this act, there shall be a twelve-month grandfathering-in  
18 period from the effective date of this act to either pass the exam  
19 or complete an additional ten (10) hours of continuing education  
20 credits approved in advance by the Committee of Roofing Examiners to  
21 be granted a residential roofer endorsement. Any applicant who has  
22 been registered, is in good standing with the Board, and possesses a  
23 current commercial roofer endorsement on the effective date of this  
24 act shall be exempt from the residential roofing examination and

1 additional ten (10) hours of continuing education credits required  
2 to receive a residential roofing endorsement.

3 B. Examinations for a residential roofer endorsement shall be  
4 uniform and practical in nature and sufficiently strict to test the  
5 qualifications and fitness of the applicants for endorsement.  
6 Examinations shall be in whole or in part in writing. Examinations  
7 shall be offered at least monthly; dates, times, and locations shall  
8 be determined by the registrar or third-party vendor with approval  
9 of the registrar.

10 C. Any applicant initially failing to pass the examination  
11 shall not be permitted to take another examination for a period of  
12 thirty (30) days. Any applicant subsequently failing to pass the  
13 examination shall not be permitted to take another examination for a  
14 period of ninety (90) days. However, in a declared state of  
15 emergency, the examination shall be available as often as possible  
16 as determined by the registrar.

17 D. No residential roofer endorsement shall be renewed unless  
18 the qualifying party has completed the required hours of continuing  
19 education pursuant to subsection A of this section.

20 E. For all new applicants not registered and in good standing  
21 with the Construction Industries Board prior to the effective date  
22 of this act, the Construction Industries Board shall issue a  
23 residential roofer endorsement to qualifying applicants no sooner  
24 than thirty (30) days from the date of successful completion of the

1 exam. New applicants shall not be allowed to sell, offer, bid,  
2 inspect, or perform any residential roofing contractor work in this  
3 state until a residential roofer endorsement is issued.

4 F. For all applicants registered and in good standing with the  
5 Construction Industries Board prior to the effective date of this  
6 act:

7 1. The residential roofer endorsement shall be issued  
8 immediately upon compliance with the provisions of this section; and

9 2. Applicants shall be allowed to continue residential roofing  
10 contractor work at all times during the residential roofer  
11 endorsement application process.

12 G. The residential roofing endorsement shall not apply to  
13 roofing labor contractors who:

14 1. Only provide roofing construction labor services;

15 2. Are working directly for a registered roofing contractor  
16 that possesses a residential roofing endorsement; and

17 3. Are not providing any materials.

18 SECTION 5. This act shall become effective July 1, 2026."  
19  
20  
21  
22  
23  
24

1 Passed the Senate the 7th day of May, 2025.

2  
3 \_\_\_\_\_  
4 Presiding Officer of the Senate

5 Passed the House of Representatives the \_\_\_\_ day of \_\_\_\_\_,  
6 2025.

7  
8 \_\_\_\_\_  
9 Presiding Officer of the House  
10 of Representatives

1 ENGROSSED HOUSE  
2 BILL NO. 1628

By: Sneed of the House

3 and

4 Coleman of the Senate  
5

6 An Act relating to professions and occupations;  
7 amending 59 O.S. 2021, Section 1151.2a, which relates  
8 to the Construction Industries Board; authorizing the  
9 Construction Industries Board to administer and  
10 enforce residential roofer endorsement provisions;  
11 amending 59 O.S. 2021, Section 1151.5, which relates  
12 to roofing contractor registration; modifying various  
13 requirements to obtain a roofing contractor license;  
14 amending 59 O.S. 2021, Section 1151.8, which relates  
15 to registration fees; modifying registration fees;  
16 establishing the residential roofer endorsement  
17 examination; providing for codification; and  
18 providing an effective date.

19 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

20 SECTION 6. AMENDATORY 59 O.S. 2021, Section 1151.2a, is  
21 amended to read as follows:

22 Section 1151.2a. A. The Construction Industries Board is  
23 authorized to administer and enforce the Roofing Contractor  
24 Registration Act.

B. 1. The Construction Industries Board is authorized to  
administer and enforce the commercial roofer endorsement provisions  
of the Roofing Contractor Registration Act.

1        2. The Construction Industries Board shall have the authority  
2 to administer and enforce the provisions of the commercial roofer  
3 endorsement provisions of the Roofing Contractor Registration Act,  
4 including the authority to:

- 5            a. establish the examination and continuing education  
6                    requirements and procedures for endorsements of  
7                    persons desiring or intending to engage in the  
8                    business or trade of a commercial roofing contractor  
9                    with the advice and input from the Committee of  
10                   Roofing Examiners using assistance from a third-party  
11                   vendor as necessary and appropriate,
- 12           b. establish and enforce the minimum standards of  
13                   commercial roofer endorsements in this state and rules  
14                   promulgated pursuant to the commercial roofer  
15                   endorsement provisions of the Roofing Contractor  
16                   Registration Act with the advice and input from the  
17                   Committee of Roofing Examiners,
- 18           c. promulgate, prescribe, amend, and repeal rules  
19                   necessary to implement the provisions of the  
20                   commercial roofer endorsement of the Roofing  
21                   Contractor Registration Act with the advice and input  
22                   from the Committee of Roofing Examiners,
- 23           d. issue, renew, suspend, revoke, modify or deny  
24                   endorsements to engage in commercial roofing



1 contractor work pursuant to the Roofing Contractor  
2 Registration Act,

3 e. conduct investigations for the purpose of inspecting  
4 commercial roofer endorsements for compliance with the  
5 commercial roofer endorsement provisions of the  
6 Roofing Contractor Registration Act, and of the rules  
7 of the Board promulgated pursuant thereto, into the  
8 qualifications of applicants and allegations of  
9 violations,

10 f. establish and levy administrative fines against any  
11 person who violates any of the provisions of the  
12 commercial roofer endorsement standards of the Roofing  
13 Contractor Registration Act or any rule promulgated  
14 pursuant thereto, not to exceed five percent (5%) of  
15 the commercial job. For any residential job on a  
16 first violation the Board may issue a warning; on any  
17 second violation levy and administrative fine not to  
18 exceed Five Hundred Dollars (\$500.00); on a third  
19 violation, levy an administrative fine not to exceed  
20 Three Thousand Five Hundred Dollars (\$3,500.00); and  
21 for any subsequent violation, revoke the registration  
22 and commercial roofer endorsement,

23 g. initiate disciplinary proceedings and provide hearings  
24 on any person who violates any of the provisions of

1 the commercial roofer endorsement standards of the  
2 Roofing Contractor Registration Act or any rule  
3 promulgated pursuant thereto,

4 h. request prosecution of and initiate injunctive  
5 proceedings against any person who violates any of the  
6 provisions of the commercial roofers endorsement in  
7 the Roofing Contractor Registration Act or any rule  
8 promulgated pursuant to the commercial roofer  
9 endorsement of the Roofing Contractor Registration  
10 Act, and

11 i. exercise all incidental powers as necessary and proper  
12 to implement and enforce the provisions of the  
13 commercial roofer endorsement of the Roofing  
14 Contractor Registration Act and the rules promulgated  
15 pursuant thereto.

16 C. 1. The Construction Industries Board is authorized to  
17 administer and enforce the residential roofer endorsement provisions  
18 of the Roofing Contractor Registration Act.

19 2. The Construction Industries Board shall have the authority  
20 to administer and enforce the provisions of the residential roofer  
21 endorsement provisions of the Roofing Contractor Registration Act,  
22 including the authority to:

23 a. establish the examination and continuing education  
24 requirements and procedures for endorsements of

1 persons desiring or intending to engage in the  
2 business or trade of a residential roofing contractor  
3 with the advice and input from the Committee of  
4 Roofing Examiners using assistance from a third-party  
5 vendor as necessary and appropriate,

6 b. establish and enforce the minimum standards of  
7 residential roofer endorsements in this state and  
8 rules promulgated pursuant to the residential roofer  
9 endorsement provisions of the Roofing Contractor  
10 Registration Act with the advice and input from the  
11 Committee of Roofing Examiners,

12 c. promulgate, prescribe, amend, and repeal rules  
13 necessary to implement the provisions of the  
14 residential roofer endorsement of the Roofing  
15 Contractor Registration Act with the advice and input  
16 from the Committee of Roofing Examiners,

17 d. issue, renew, suspend, revoke, modify, or deny  
18 endorsements to engage in residential roofing  
19 contractor work pursuant to the Roofing Contractor  
20 Registration Act,

21 e. conduct investigations for the purpose of inspecting  
22 residential roofer endorsements for compliance with  
23 the residential roofer endorsement provisions of the  
24 Roofing Contractor Registration Act, and of the rules

1       of the Board promulgated pursuant thereto, into the  
2       qualifications of applicants and allegations of  
3       violations,

4       f.   establish and levy administrative fines against any  
5       person who violates any of the provisions of the  
6       residential roofer endorsement standards of the  
7       Roofing Contractor Registration Act or any rule  
8       promulgated pursuant thereto. For any residential  
9       job, on a first violation, the Board may issue a  
10      warning or levy an administrative fine not to exceed  
11      Five Hundred Dollars (\$500.00); on any second  
12      violation, levy an administrative fine not to exceed  
13      One Thousand Dollars (\$1,000.00); on a third  
14      violation, levy an administrative fine not to exceed  
15      Three Thousand Five Hundred Dollars (\$3,500.00); and  
16      for any subsequent violation, revoke the registration  
17      and residential roofer endorsement,

18      g.   initiate disciplinary proceedings and provide hearings  
19      on any person who violates any of the provisions of  
20      the residential roofer endorsement standards of the  
21      Roofing Contractor Registration Act or any rule  
22      promulgated pursuant thereto,

23      h.   request prosecution of and initiate injunctive  
24      proceedings against any person who violates any of the

1           provisions of the residential roofers endorsement in  
2           the Roofing Contractor Registration Act or any rule  
3           promulgated pursuant to the residential roofer  
4           endorsement of the Roofing Contractor Registration  
5           Act, and

6           i. exercise all incidental powers as necessary and proper  
7           to implement and enforce the provisions of the  
8           residential roofer endorsement of the Roofing  
9           Contractor Registration Act and the rules promulgated  
10           pursuant thereto.

11           SECTION 7.           AMENDATORY           59 O.S. 2021, Section 1151.5, is  
12 amended to read as follows:

13           Section 1151.5. A. Applications for registration shall be made  
14 to the Construction Industries Board in writing on forms approved  
15 and provided by the Board and shall be accompanied by the proper  
16 fee.

17           B. An applicant or qualifying party whose registration is  
18 denied, or the person has a conviction, or pled guilty or nolo  
19 contendere to a misdemeanor, or otherwise fails to meet the  
20 requirements of application, may obtain a hearing before the  
21 Committee of Roofing Examiners in order to provide information in  
22 support of the application requirements and any other information  
23 showing the applicant's ability and willingness to comply with the  
24

1 requirements of the Roofing Contractor Registration Act, and to  
2 protect the public health, safety and welfare.

3 C. To obtain a roofing contractor registration under the  
4 Roofing Contractor Registration Act, a qualifying party who is  
5 eighteen (18) years of age or older shall submit, on forms the  
6 registrar prescribes:

7 1. An application under oath containing a statement:

- 8 a. of the qualifying party's experience and  
9 qualifications as a roofing contractor, if any,
- 10 b. that the qualifying party desires the issuance of a  
11 roofing contractor registration certificate,
- 12 c. that the qualifying party has read the Roofing  
13 Contractor Registration Act and will comply with the  
14 provisions of the Roofing Contractor Registration Act  
15 and rules,
- 16 d. that the qualifying party will comply with state laws  
17 and local ordinances relating to standards and  
18 permits,
- 19 e. that the qualifying party has or has not been  
20 registered or licensed as a roofing contractor in  
21 another state and whether any disciplinary action has  
22 been taken against such registration or license and  
23 whether it is currently in good standing, and  
24

1           f.     that the nonresident qualifying party appoints the  
2                 Secretary of State as legal service agent for all  
3                 lawful process to be served upon the applicant for  
4                 work performed in this state or as otherwise provided  
5                 in the Roofing Contractor Registration Act;

6         2.     The qualifying party's name, physical address and proof  
7 thereof, business name, telephone number, address and place of  
8 incorporation, if different, information on any other person who  
9 will be authorized to act as the business entity, and the  
10 applicant's ~~phone~~ telephone number, if different;

11         3.     The entity's federal tax ID number, or the employer's or  
12 owner's or qualifying party's ~~social security~~ Social Security  
13 number, and the employer's account number assigned by the Oklahoma  
14 Employment Security Commission. The ~~social security~~ Social Security  
15 number information shall remain with the registrar as confidential  
16 and privileged except for necessary disclosures to state agencies to  
17 verify compliance with requirements with this act, or upon request  
18 by law enforcement; and

19         4.     A copy of the roofing contractor's certificate of liability  
20 insurance shall be filed with the application and shall be not less  
21 than Five Hundred Thousand Dollars (\$500,000.00) for residential  
22 roofing contractor work and shall not be less than One Million  
23 Dollars (\$1,000,000.00) for commercial roofing contractor work.  
24 Additionally, the Construction Industries Board must be listed as a

1 certificate holder. Any insurance company issuing a liability  
2 policy to a roofing contractor pursuant to the provisions of the  
3 Roofing Contractor Registration Act shall be required to notify the  
4 Construction Industries Board in the event such liability policy is  
5 cancelled for any reason or lapses for nonpayment of premiums. All  
6 registrations granted under the Roofing Contractor Registration Act  
7 shall be suspended on the date of the policy cancellation. The  
8 registrar must receive proof of insurance prior to restoring the  
9 registration.

10 In addition, the roofing contractor shall submit proof that the  
11 contractor has secured workers' compensation coverage satisfactory  
12 under the Workers' Compensation Act, or an affidavit of exemption or  
13 self-insurance as authorized pursuant to the Workers' Compensation  
14 Act. If the registrar deems it appropriate or necessary, the  
15 registrar may also require other information to be included on the  
16 application form to assist the registrar in registering the person  
17 as a contractor.

18 D. The qualifying party applying for a commercial roofer  
19 endorsement must provide information on the legal entity, including  
20 but not limited to the articles, organizational agreements or  
21 documents establishing the legal entity, including a list of the  
22 officers, members, managers, partners, or other managing agents of  
23 the legal entity. The qualifying party shall also provide a  
24



1 certificate of good standing or a trade name report from the Office  
2 of the Secretary of State.

3 E. The registrar shall refuse to register any person if the  
4 registrar determines:

5 1. The application contains false, misleading, or incomplete  
6 information;

7 2. The applicant fails to provide a certificate of good  
8 standing or a trade name report from the Office of the Secretary of  
9 State;

10 3. The applicant, qualifying party, or any member of the legal  
11 entity fails or refuses to provide any information requested by the  
12 registrar;

13 4. The applicant fails or refuses to pay the required fees;

14 5. The applicant, qualifying party, or owner or officer or  
15 managing member of the legal entity is ineligible for registration  
16 due to a suspended or revoked registration in this state;

17 6. The nonresident applicant has a revoked or suspended  
18 registration or license required by law for roofing contractors in  
19 another state; or

20 7. The applicant, qualifying party, or legal entity has failed  
21 or refuses to submit any taxes due in this state.

22 F. The registrar shall notify the applicant in writing if the  
23 registrar denies a registration or renewal certificate, and shall  
24 provide the applicant an opportunity to respond to or cure any

1 defect in the written application or renewal for a period of ten  
2 (10) days from the date of the written notification. An applicant  
3 aggrieved by a decision of the registrar denying a registration or  
4 renewal may appeal the decision as provided in the Roofing  
5 Contractor Registration Act, the Construction Industries Board Act,  
6 or the Administrative Procedures Act, or the applicant may reapply  
7 after a ninety-day waiting period, if otherwise eligible under the  
8 provisions of the Roofing Contractor Registration Act. The  
9 application and renewal fees shall not be refundable.

10 G. The registrar shall classify as not in good standing the  
11 registration of any roofing contractor who fails to:

- 12 1. Maintain liability insurance coverage;
- 13 2. Maintain workers' compensation coverage satisfactory under  
14 the Workers' Compensation Act, or provide an affidavit of exemption  
15 or self-insurance as authorized pursuant to the Workers'  
16 Compensation Act;
- 17 3. File, renew, or properly amend any fictitious name  
18 certificate;
- 19 4. Maintain an active status of a corporation or registration  
20 as a foreign corporation, a limited liability company or  
21 registration as a foreign limited liability company, a limited  
22 liability partnership registration or foreign limited liability  
23 partnership registration, or a limited partnership certificate or  
24

1 limited partnership or foreign limited partnership certificate of  
2 authority, with the Office of the Secretary of State;

3 5. File or renew a trade name registration;

4 6. Maintain or renew a roofing contractor registration as  
5 provided in the Roofing Contractor Registration Act;

6 7. Notify the registrar of a change in name, address, legal  
7 business entity, qualifying party, legal service agent, or  
8 adjudication by a court of competent jurisdiction for any act or  
9 omission specified in subsection A of Section 1151.14 of this title  
10 or a violation of the Roofing Contractor Registration Act;

11 8. Maintain a registration as required by law in another state  
12 while registered in this state as a nonresident roofing contractor;  
13 or

14 9. File and pay all taxes of the qualifying party and legal  
15 entity when due in this state.

16 H. The registrar shall send a written notice to the qualifying  
17 party when his or her registration is not in good standing.

18 I. Any roofing contractor who has been notified by the  
19 registrar that his or her registration is not in good standing shall  
20 cease soliciting or entering new roofing services and projects as of  
21 the date of such notification; however, the roofing contractor shall  
22 be allowed to complete roofing projects where actual physical work  
23 has begun prior to the date of issuance of the notice that his or  
24 her registration is not in good standing. The roofing contractor

1 must disclose the change in standing to any homeowner or other  
2 person who has an interest in any job covered under the Roofing  
3 Contractor Registration Act. Upon notice of a change in standing,  
4 the homeowner shall have the option to cancel the contract. The  
5 roofing contractor will be owed the actual cost incurred for  
6 materials and the market value of labor already incurred on the job.  
7 The roofing contractor must obtain an updated authorization from the  
8 homeowner and other parties of interest if there is an agreement to  
9 continue the job as originally negotiated. If the roofing  
10 contractor fails to correct the deficiency specified in the notice  
11 by evidence satisfactory to the registrar within thirty (30) days of  
12 the date of the notice, or if the roofing contractor solicits or  
13 enters into new roofing services contracts or projects while the  
14 roofing contractor's registration is not in good standing, or while  
15 such registration is suspended or revoked, the roofing contractor  
16 shall be in violation of the provisions of the Roofing Contractor  
17 Registration Act.

18 J. Any registration that remains not in good standing for a  
19 sixty-day period shall be suspended on the sixtieth day from the  
20 date of issuance of the notice to the roofing contractor that his or  
21 her registration is not in good standing. Any registration that  
22 remains not in good standing, and is suspended for such cause, shall  
23 be revoked on the ninetieth day from the date of issuance of the  
24 notice to the roofing contractor that his or her registration is not

1 in good standing. The registrar shall notify the roofing contractor  
2 upon suspension or revocation of his or her registration for failure  
3 to comply in bringing such registration into good standing as  
4 required by law. The roofing contractor may reinstate his or her  
5 registration to good standing by paying the required fees provided  
6 in Section 1151.12 of this title and complying with all other  
7 requirements for issuance of a registration in good standing.

8 K. Any registrant, qualifying party, or roofing company owner  
9 aggrieved by the decision of the registrar to suspend or revoke a  
10 registration pursuant to this section may appeal such decision as  
11 provided in this act or the Administrative Procedures Act.

12 SECTION 8. AMENDATORY 59 O.S. 2021, Section 1151.8, is  
13 amended to read as follows:

14 Section 1151.8. A. At the time of making application for a  
15 roofing contractor registration certificate pursuant to the Roofing  
16 Contractor Registration Act, the applicant shall pay to the  
17 registrar a fee of ~~Seventy-five Dollars (\$75.00)~~ Five Hundred  
18 Dollars (\$500.00) for the ~~annual~~ initial registration certificate.

19 B. All monies collected by the registrar for roofing contractor  
20 registration applications, renewals and other fee assessments shall  
21 be deposited by the registrar and credited to the Roofing Contractor  
22 Registration Revolving Fund and such funds shall be used by the  
23 registrar to implement and administer the provisions of the Roofing  
24 Contractor Registration Act.

1 C. The fee to be submitted with an application for a roofing  
2 contractor registration may be prorated as set by the provisions of  
3 the Roofing Contractor Registration Act or rules. Unless prorated  
4 at the time of initial registration, fees for initial registration  
5 shall be paid in the amount stated in subsection A of this section  
6 and such registration certificates shall expire each year on the  
7 last day of the birth month of the qualifying party. Renewals will  
8 be prorated as provided in Section 1151.3 of this title.

9 D. A renewal fee for a roofing contractor registration shall be  
10 ~~Seventy-five Dollars (\$75.00)~~ Two Hundred Fifty Dollars (\$250.00)  
11 for the annual renewal registration certificate.

12 E. A lapsed or expired roofing contractor registration longer  
13 than sixty (60) days shall result in a five-hundred-dollar  
14 reinstatement fee.

15 SECTION 9. NEW LAW A new section of law to be codified  
16 in the Oklahoma Statutes as Section 1151.25a of Title 59, unless  
17 there is created a duplication in numbering, reads as follows:

18 A. Except as otherwise provided in the Roofing Contractor  
19 Registration Act, on and after July 1, 2026, every roofing  
20 contractor, except for those defined in subsection G of this  
21 section, offering to engage in or engaging in performing residential  
22 roofing contractor work in this state shall be required to receive a  
23 residential roofing endorsement. To receive a residential roofing  
24 endorsement the roofing contractor shall be required to take and

1 successfully pass a residential roofing examination approved under  
2 the provisions of this act with a minimum score of seventy percent  
3 (70%), and be in compliance with all other provisions of the act and  
4 rules thereof before acting or being endorsed as a residential  
5 roofing contractor. For applicants who have been registered and in  
6 good standing with the Construction Industries Board before July 1,  
7 2026, there will be a twelve-month grandfathering-in period from  
8 July 1, 2026, to either pass the exam or complete an additional ten  
9 (10) hours of continuing education credits to be granted a  
10 residential roofer endorsement.

11 B. Examinations for a residential roofer endorsement shall be  
12 uniform and practical in nature and sufficiently strict to test the  
13 qualifications and fitness of the applicants for endorsement.  
14 Examinations shall be in whole or in part in writing. Examinations  
15 shall be offered at least monthly; dates, times, and locations are  
16 to be determined by the registrar or third-party vendor with  
17 approval of the registrar.

18 C. Any applicant initially failing to pass the examination  
19 shall not be permitted to take another examination for a period of  
20 thirty (30) days. Any applicant subsequently failing to pass the  
21 examination shall not be permitted to take another examination for a  
22 period of ninety (90) days. However, in a declared state of  
23 emergency, the examination shall be available as often as possible  
24 as determined by the registrar.

1 D. No residential roofer endorsement shall be renewed unless  
2 the qualifying party has completed the required hours of continuing  
3 education, as determined and approved by the Committee of Roofing  
4 Examiners and the Construction Industries Board.

5 E. For all new applicants not registered and in good standing  
6 with the Construction Industries Board prior to July 1, 2026, the  
7 Construction Industries Board will issue a residential roofer  
8 endorsement to qualifying applicants no sooner than thirty (30) days  
9 from the date of successful completion of the exam. New applicants  
10 shall not be allowed to sell, offer, bid, inspect or perform any  
11 residential roofing contractor work in this state until a  
12 residential roofer endorsement is issued.

13 F. For all applicants registered and in good standing with the  
14 Construction Industries Board prior to July 1, 2026:

15 1. The residential roofer endorsement shall be issued  
16 immediately upon compliance with the provisions of this section; and

17 2. Shall be allowed to continue residential roofing contractor  
18 work at all times during the residential roofer endorsement  
19 application process.

20 G. The residential roofing endorsement shall not apply to  
21 roofing labor contractors who meet the following requirements:

22 1. The roofing labor contractor only provides roofing  
23 construction labor services;  
24



2. The roofing labor contractor is working directly for a registered roofing contractor that possesses a residential roofing endorsement; and

3. The roofing labor contractor is not providing any materials.

SECTION 10. This act shall become effective July 1, 2026.

Passed the House of Representatives the 24th day of March, 2025.

Presiding Officer of the House  
of Representatives

Passed the Senate the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Presiding Officer of the Senate